At the Registration Centre

Registrant joins the queue

Registrant enters the Registration Centre and is directed to the desk of the Registration Officer

Registration Officer takes details of the Registrant to complete the Civil and Voter Registration (CVR) Application Form 01. Form must be complete, accurate and legible

Registrant is directed to the desk of the Assistant Registration Officer (ARO) 1 (Data Entry Operator)

Assistant Registration Officer (ARO)1 enters the data from the CVR form of Registrant into the Voter Identification Unit (VIU) 820 biometric registration device

Photo of Registrant is taken and saved in the biometric registration device

The two thumbs and eight fingers (if available) of the Registrant are captured into the device

Assistant Registration Officer 1 confirms that appropriate details have been entered and saved

ARO 1 issues the registrant an automated printed receipt

Registrant is directed to desk of the ARO 2 where his/her details, as contained in the two receipts, are entered into the Registration Journal

ARO 2 issues two registration receipts to registrant and provides registration education on the next steps: Exhibition and Issuance of ID Cards

Registrant exits the Centre